

# PLEASE HELP US HELP YOU

IT IS IMPERATIVE TO COMPLETE THIS SECTION

PURCHASE ORDER NUMBER:	
Company Name:	
Contact Person:	
E-mail Address:	
Shipping Address:	
Billing Address:	
City/State/Zip:	
Phone #:	FAX#:
UPS Acct. #:	FedEx Acct. #:

## REPAIR INFORMATION

In order to better serve you, we ask that you please fill out the information below for each item that you send in for repair. The more information we have about your items, the quicker and more efficient our service will be for you, and we will be able to contact you with repair prices sooner.

Item Description:	
Part Manufacturer's Name:	Mfr. Phone Number:
Model Number:	Part Number:
Serial Number:	
Modifications to unit:	
Function served when installed on machine:	
Device or machine this item was part of or attached to:	
Model #: _____	Mfr. Name: _____ Serial #: _____
Chassis: _____	Catalog #: _____
Please describe any <b>SYMPTOMS – MALFUNCTIONS – PROBLEMS</b> this item had at time of failure:	

***PLEASE INCLUDE ANY PRINTS, SCHEMATICS,  
HOOKUP DIAGRAMS, MANUALS, SPECIAL ADJUSTMENTS,  
CALIBRATION OR SETTINGS.***

Call us with any questions **1-800-331-5941** or **(918) 543-3300**  
FAX us at **(918) 543-3310**

**Combotronics, Inc.**

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[www.combotronicsinc.com](http://www.combotronicsinc.com)